

Emergency Closure Procedures

Dear parents and carers,

As we head into winter and in light of the weather forecast this week please find information on our school emergency closure procedures.

We will always endeavour to remain open unless;

- The health and safety of pupils and staff are compromised.
- There are insufficient staff in attendance to manage the school safely.
- There is failure of essential utilities or significant damage to school premises.
- We are unable to provide school lunches
- Adverse weather conditions dictate early closing.

If there is severe weather overnight the following steps will be taken;

- We will consider whether a delayed start or full closure is appropriate
- A message via text or email will be sent through Arbor (our school communication system) to all parents to inform you of either school closure or delayed start. This will depend on the assessment of the safety of the site and staff travelling into school. We will endeavour to send this as soon as possible.
- We will also post this on our Facebook page and school website.

If school has to close due to an emergency in the school day the following steps will be taken;

- A message via text or email will be sent through Arbor (our school communication system) to all parents to inform you of either school closure.
- You will be asked to collect your child from a certain time. If you cannot collect your child and another parent is then please email school@walesprimary.co.uk with the name of your child and the adult collecting them.

School re-opening procedure

- A message via email will be sent through Arbor (our school communication system) to all parents to inform you of the re-opening date and time.

Thank you for your continued support