

# Wales Primary School



School Road

Wales

Sheffield

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Headteachers: Mrs Anna McDonald and Mrs Ruth Sampson

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**6th September 2023**

Dear parents/carers,

We hope that you have all enjoyed a lovely summer. We look forward to welcoming the children back to school today for the start of the school year 2023-2024. The new school morning timings start today with the school doors opening at **8:40am** and registration taking place at **8:45am**.

## NEW INFORMATION

### SENDco

We have had the benefit of being able to fund 2 SENDcos for the last 2 years (Special Needs Co-ordinators). However, from this year, Mrs Lax will be our only SENDco in school with Mrs Long-Melton stepping back from this role. Mrs Lax works in school Tuesday to Friday. **Her designated SENDco time is on a Tuesday morning** where she will carry out this role. There is a little flexibility across the week for Mrs Lax to schedule meetings in where needed but only when absolutely necessary due to her teaching responsibilities in school.

## REMINDERS

### Communication with Teaching Staff and Headteachers

Please continue to communicate with class teachers in the first instance if you have any concerns/questions about your child. If this is something immediate that needs dealing with or information that needs to be passed on during the school day, then please phone the school office rather than email the class teacher as they won't be able to respond to emails during the school day. The class teacher will respond to emails at their earliest convenience on their working day.

### Attendance and Punctuality

See attached updated parent leaflet



Rotherham Charter

## Appointments

Please try and make sure - where possible – that any appointments your child has are taken out of school time – especially routine appointments. If your child does have an appointment, then we ask that you send a copy of the appointment to the school office or email it for our records. Every lesson a child misses in school is lost learning time and over time this can impact on their progress in school.

## Collecting children from school

If you have asked another adult to collect your child from school other than the primary contacts, then you must inform school of this **by lunchtime** of that day. This will help us ensure the safety of your child. If an emergency comes up – as we know they can do – then of course this will be supported but in normal circumstances school needs to know as early as possible. **Please note that we will not allow a child to leave school with another adult unless we have been informed.**

## Y5/6 Children arriving and going home without an adult

If parents of older children in school give permission for them to walk to and from school by themselves, they will be required to fill in a consent form which is attached.

## Bikes and Scooters

Please can you ensure that if your child comes to school on a bike or a scooter that they walk with the bike or scooter when they are on the playground both before and after school for safety reasons.

## PE

Please see below for your child's PE days this half term. A reminder that PE kits are a **white T-shirt and blue/black shorts or blue/black tracksuit/jogging bottoms.**

**No fashion leggings or football shirts.**

**FS2** – Monday

**Y1** – Tuesday and Friday

**Y2** – Thursday

**Y3** – Thursday

**Y4** – Wednesday and Friday

**Y5** – Monday and Friday

**Y6** – Tuesday and Wednesday

**NO CLASSES HAVE PE ON THE FIRST DAY BACK BUT THE THURSDAY AND FRIDAY SLOTS THIS WEEK WILL TAKE PLACE.**



## Swimming

Y2 and Y3 children will be having swimming lessons this half term. **Y2 swimming lessons** will be on **Wednesdays** and **Y3 lessons** will be on **Tuesdays**. The lessons will start next week - Tuesday 12<sup>th</sup> for Y3 and Wednesday 13<sup>th</sup> for Y2 September.

## Home/School Agreement

Please could you read and sign the agreement attached and email it back to school (or send an email saying you have read and agree to it) or print and send it back. If you would like a paper copy, then please come to the office to collect one. Could you also read the relevant part through with your child.

We will be emailing our usual **'Save the Dates'** letter for this year over the coming days. For our new parents, this maps out the school events for the school year so you can put them in your diaries and plan ahead.

## Operation Encompass – For Your Information

Operation Encompass is a partnership between police and schools linked to domestic abuse. One of the principles of Operation Encompass is that **all** incidents of domestic abuse are shared with schools, not just those where an offence can be identified. The designated safeguarding lead in school - which is both headteachers at Wales Primary School - will be notified prior to the start of the next school day if the police have attended an incident of domestic abuse linked to one of our school families. The purpose of this information sharing enables appropriate support to be provided for that child so that all interactions, from when the child first arrives at the school gates, are of a positive nature. If you have any questions about this, please get in touch with Mrs McDonald/Mrs Sampson.

## INSETs

We will inform you of our 3 remain INSETs for the year later this week so you can plan ahead for them.

Many thanks

Anna McDonald and Ruth Sampson  
Headteachers

